



ANNA UNIVERSITY  
Chennai - 600 025

Phone 2235 7082, 2235 7081  
Email registrar@annauniv.edu

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**REGISTRAR**

Letter No.12350/ODD/SA6/2026-2027

Date: 15.05.2026.

To

The Deans of all Regional Centres / Constituent Colleges,  
Anna University,  
Chennai - 25.

Sir,

Sub: Anna University – Centre for Student Affairs – Submission of application  
for readmission of students in the **June 2026 – Nov. 2026** session – Reg.

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The Deans of all Regional Centres / Constituent Colleges are requested to forward the applications of students seeking Readmission in Odd Semester (III, V and VII) of UG & PG degree courses for the Academic year 2026-2027, for classes commencing on 01.07.2026.

The Deans are requested to instruct the students concerned to download the Readmission application from [www.annauniv.edu/dsa](http://www.annauniv.edu/dsa) and submit the dully filled-in application to “**The Director, Centre for Student Affairs, Anna University, Chennai-25.**”

**Application Schedule:**

Application opening Date	:	18.05.2026
Application closing Date	:	05.06.2026
Last date for receipt of Hard copy	:	10.06.2026

**Details to be verified before forwarding the Readmission Application:**

Register Number, Branch, Year of admission, Year of Discontinuance, Reason for Discontinuance etc., of the student concerned.

**Documents to be submitted along with Readmission Application:**

1. Mark Sheet of the previous Even semester.
2. Copy of details of Lack of Attendance sent to Controller of Examinations during Nov/Dec Examinations.
3. Medical and Fitness Certificate from an authorized Medical Officer, if the student discontinued on medical grounds.
4. Copy of Re-admission orders issued earlier, if the student is applying readmission more than once.

If the copies of the above documents are not enclosed, the application will not be considered for processing. Hence, the Deans are requested to ensure that all required documents are attached with the hard copy of the application to avoid unnecessary delay in according readmission.

  
for REGISTRAR

**Copy to:**

Stock file (CSA)

  
15/5/26

  
15/5/26



# ANNA UNIVERSITY : CHENNAI 600 025

**APPLICATION FORM FOR RE-ADMISSION**  
**UG / PG DEGREE COURSES - ODD SEMESTER (2026-27)**  
 (Only for Regional Centres / Constituent Colleges of Anna University, Chennai)

1	Name of the Student (in CAPITAL LETTERS)	:																												
2	Name of the Regional Centres / Constituent College with Full Address in which last studied	:																												
3	Original Mode of admission B.E. / B.Tech. / M.E. / M.TECH. / MBA / MCA Degree Courses (√ - Tick the relevant box)	:	FIRST YEAR (FULL TIME)		UG <input type="checkbox"/>																									
			DIRECT SECOND YEAR (LATERAL ENTRY)		PG <input type="checkbox"/>																									
			PART TIME		<input type="checkbox"/>																									
4	Branch of Study	:																												
5	Month and Year of 1 <sup>st</sup> year Admission	:	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td colspan="2">Month</td> <td colspan="4">Year</td> </tr> <tr> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> </tr> </table>				Month		Year																					
Month		Year																												
6	Register Number	:	<table style="width: 100%;"> <tr> <td style="width: 50px;">Old</td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> </tr> <tr> <td>New (if known)</td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> <td style="border: 1px solid black; width: 20px;"> </td> </tr> </table>				Old												New (if known)											
Old																														
New (if known)																														
7	DESCRIPTION	:	SEMESTER	YEAR																										
	Semester / Year during which the Course was Discontinued	:	For example III	For example 2025-26																										
	Semester / Year during which Re-admission is sought	:	For example III	For example 2026-27																										
8	Reason for Discontinuance of study	:																												
9	Address for Communication (in Capital Letters): ..... ..... ..... Contact Mobile Number: ..... Email ID: .....																													
			<b>Signature of the Student</b>																											

## UNDERTAKING

I hereby agree for the Re-admission, accepting the conditions that the University may prescribe in this regard.

I further agree and state that,

- (i) I shall appear for the equivalent or additional papers, if any, that may be prescribed by the University.
- (ii) I shall not prefer any claim or right for exemption for any papers whatsoever.
- (iii) I shall not prefer any representation seeking stay of or exempting from the operation of any part or in full of the conditions to be prescribed by the University / College.
- (iv) I shall diligently and faithfully follow the instructions and curriculum of the / University.
- (v) I agree to pay whatever fees that are prescribed by the concerned University for such Re-admission.

The following documents are enclosed:

1)	Mark Sheet pertaining to the previous even semester studied ( II, IV & VI )	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2)	Copy of details of Lack of Attendance sent to Controller of Examination during Nov / Dec (Proforma copy) Examinations	YES <input type="checkbox"/>	NO <input type="checkbox"/>

**Note: The application will not be considered for Re-admission, if the above documents are not enclosed.**

Station:

Date:

**Signature of the Student**

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**TO BE FILLED BY THE DEAN OF REGIONAL CENTRES /  
CONSTITUENT COLLEGES IN WHICH RE-ADMISSION IS SOUGHT**

(If the particulars below are not furnished the application will not be considered)  
Particulars of Lack of Attendance in Odd Semesters (III, V & VII) during the period June – Nov.

**FORMAT (Lack of Attendance particulars)**

Name of the Student	
Reg. No. of the Student	
Mention the Odd Semester in which the student was put into lack of attendance (III, V & VII)	
Total No. of Periods taken into account for calculation of attendance for the above Semester	
No. of Periods attended by the Student	
Percentage of Attendance	

**Note:** The Dean is requested to furnish the attendance particulars communicated to the Controller of Examinations, Anna University, along with proof of the copy sent to the Controller of Examinations.

**Office Seal:**

**Signature of the Principal**

## GENERAL INSTRUCTIONS

1	Application received after the due date will be summarily rejected.
2	The Re-admission application should be sent only as per the revised format which is available in the Centre for Student affairs website. ( <a href="http://www.annauniv.edu/dsa">http://www.annauniv.edu/dsa</a> )
3	No student should be permitted to attend Practical and Theory Examinations without obtaining Re-admission orders from Anna University.
4	The following particulars should be furnished correctly.
	i) Institution in which the student last studied.
	ii) Semester last studied by the Student.
	iii) Month and Year of appearance of Last Examination attended by the Student.
5	The following documents should be attached:
	i) Mark Sheet of the previous even semester.
	ii) Copy of details of Lack of Attendance sent to Controller of Examination during Nov/Dec Examinations.
	iii) A necessary Medical and Fitness Certificate from the authorized Medical Officer to be enclosed if the student Discontinued on Medical grounds
	iv) Copy of Re-admission order / orders if any issued to the students who apply for Re-admission for more than one time to be enclosed.